



# **FAST**

fast administration support tool

## **REPORTING:**

- FAST Finance Reporting
- FAST Student Reporting
- FAST Human Resource Reporting

## **APPLICATIONS:**

- FAST Budget Development
- FAST Accounts Receivable
- FAST Web Requisitioning
- FAST Research Administration
- FAST Purchasing Card

# **FAST**

## **HUMAN RESOURCE REPORTING**

fast administration support tool

### ***FAST Administration Support Tools***

are a suite of tools developed specifically for the higher education market to assist educational institutions in their reporting and Enterprise Application Integration needs.

These tools provide web based, near time reporting of enterprise data in a single, easy to use, secure location.

# **FAST**

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## HUMAN RESOURCE REPORTING

Employee, Job and Position summary and detail reporting

Work flow reporting such as New Hires, Moves and Terminations

Employee Leave reporting, Anniversary, Sick and Vacation Balances

Payroll Summary and Details including Earnings, Deductions and GL details

Faculty reporting including Tenure, Contact Hours and Sabbatical

Store electronic images of Employee Documents, ie resumes, applications, etc. to be retrieved at a later date

Real time Employee Org Charting with an interface to Microsoft Visio

Millennium's **FAST Human Resource Reporting**

provides centralized Human Resource reporting to

track and manage all aspects of staffing including

staff hires, jobs, leave and terminations. It also

provides self-service departmental reporting by roles,

such as class, employer codes and departments.

*The FAST Suite is rapidly becoming the self-service tool of choice for Administrative reporting in the higher education market.*

*The FAST Suite includes the following features:*

### **TURNKEY SOLUTION**

Installation, upgrades, ongoing maintenance are all included as part of the package. This reduces the need to hire or train additional personnel, freeing up staff to work on other projects.

### **PLATFORM INDEPENDENT**

Can be accessed on any operating system such as Windows, Linux, Mac, etc. that are capable of running current mainstream web browsers. Use of a web browser means there is no client software to install and maintain.

### **REDUCED TRAINING COSTS**

If the user knows how to use a web browser, they already know how to use the FAST modules.

### **REDUCED HARDWARE COSTS**

100% Web based access so users do not need to upgrade their hardware to access the system, nor are they forced to conform to a single operating system platform.